

Training programs related to Payroll and Timekeeping Clerks

Alaska Career College

Business Administration and Computer Technology, AAS
Business Management and Accounting Technology, AAS
Business Office Technology Specialist, Certificate

Alaska Computer Business Solutions LLC

Access 2007: Microsoft Certified Application Specialist
Access Boot Camp
Access Level 1
Access Level 2
Access Level 3
Access Level 4
Acrobat XI Level 1
Acrobat XI Level 2
Excel 2007: Microsoft Certified Application Specialist
Excel Level 1
Excel Level 2
Excel Level 3
Outlook 2007: Microsoft Certified Application Specialist
QuickBooks Level 1
QuickBooks Level 2
Word 2007: Microsoft Certified Application Specialist
Word Level 1
Word Level 2
Word Level 3

Alaska Computer Essentials

Accounting Clerk, Certificate
QuickBooks

Alaska Job Corps

Accounting Services, Certificate

Alaska Pacific University

Accounting, BA
Accounting, AA

Alaska Technical Center

Accounting Clerk
Clerk/Receptionist
Workplace Basics

Alaska's Institute of Technology (AVTEC)

Business & Office Technology, Certificate
Microsoft Office Specialist - Excel
Microsoft Office Specialist - Word
QuickBooks Pro, Certificate

Amundsen Education Center

Accounting Clerk
Computer and Information Processor
Computer Literacy
General Office Clerk
Microcomputer Workshops
Office Education Short Course

Charter College, Anchorage

Computerized Accounting Specialist, Certificate
Computerized Office Specialist, Certificate

Charter College, Wasilla

Computerized Accounting Specialist, Certificate
Computerized Office Specialist, Certificate

Galena Interior Learning Academy

Computer Science

Ilisagvik College

Accounting Technician I, Certificate
Accounting Technician II, Certificate
IC3 - Internet and Computing Core Certification, Certificate

Kenai Peninsula Economic Development District

Quick Books Accounting

Liberty Tax Service

Tax Preparer, Certificate

Literacy Council of Alaska

Computer Literacy

North Star Computing

Accounting, Computer & Office Skills
Basic Computer & Office Skills
Intermediate Computer & Office Skills
QuickBooks

University of Alaska Anchorage

Bookkeeping, OEC
Desktop Publ & Graph, OEC

University of Alaska Anchorage, Kenai

Bookkeeping, OEC

University of Alaska Anchorage, Kodiak

Bookkeeping, OEC
Desktop Publ & Graph, OEC

University of Alaska Anchorage, Mat-Su

Bookkeeping, OEC
Desktop Publ & Graph, OEC

University of Alaska Fairbanks, Bristol Bay

Accounting Technician, CT2
Applied Accounting, AAS

University of Alaska Fairbanks, Chukchi

Accounting Technician, CT2
Applied Accounting, AAS

University of Alaska Fairbanks, CTC

Accounting Technician, CT2
Applied Accounting, AAS
Bookkeeping Technician, OEC

University of Alaska Fairbanks, Interior-Aleutians

Accounting Technician, CT2
Applied Accounting, AAS

University of Alaska Fairbanks, Kuskokwim

Accounting Technician, CT2
Applied Accounting, AAS

University of Alaska Fairbanks, Northwest

Accounting Technician, CT2
Applied Accounting, AAS

University of Alaska Southeast, Juneau

Accountant Endorsement, OEC
Accounting Technician, CT2

University of Alaska Southeast, Ketchikan

Accounting Technician, CT2

University of Alaska Southeast, Sitka

Accounting Technician, CT2

Vocational Training and Resource Center

Advanced Microsoft Access
Advanced Microsoft Excel
Advanced Microsoft Outlook
Advanced Microsoft Word
Bookkeeping
Excel 2013 VBA
Internet Search Techniques
Introduction to Adobe Acrobat 9.0 Pro
Introduction to Computers & Windows
Introduction to Microsoft Access
Introduction to Microsoft Excel
Introduction to Microsoft Outlook 2010
Introduction to Microsoft Word
Introduction to OneNote 2013
QuickBooks for the Beginner to Intermediate User

Wilson and Wilson CPAs, Inc.

QuickBooks Pro

WinCertification

IC3 Computer Fundamentals Certification (IC3)
Introduction to MS Access - Quick look
Introduction to MS Excel
Introduction to MS Windows
Introduction to MS Word

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